

Encounter Form

Patient information		Payment information	
Patient name:	Age:	Primary ID #:	Primary group #:
Gender:	Phone number:	Secondary ID #:	Secondary group #:
Address:		Payment method:	
Provider information		Insurance information	
Name of provider:		Insurance carrier:	Insurance plan:
Address:		Policy number:	Group number:
Phone number:	Email:	Social security #:	Copay:
Visit information			
Type of visit: Initial Follow up Emergency Other:		Date of visit:	Time of visit:
History of present illness			
Location of problem:		Nature of problem:	
Severity: Mild Moderate Severe Other:		Duration:	Timing:
Modifying factors:		Associated symptoms:	

Past medical history			
Medical conditions:		Surgeries:	
Allergies:		Medications:	
List of services provided			
Service	Description	Provider	Remark

Diagnoses	
ICD code	Diagnosis/description

Procedures						
CPT code	Description	Modifier	Units	Fee	Amount paid	Amount due

Total charges: _____ **Total paid:** _____ **Total due:** _____